



Saturday 14th July 2012

Stall Application

Contact Details			
Organisation Name:			
Contact Name:			
Address:			
Tel Day:		Tel Evening:	
Email address:			
Type of Stall: Please state whether selling, organising a competition, display, Craft, etc.			
Registered Charity No. if applicable			
Stall Details			
<p>There will be stalls in the Town Centre in the morning and on the Recreation Field in the afternoon. Stallholders must provide their own tables, gazebos, power (if required) and pitch sizes to be no larger than 3m2.</p> <p>If you would like a stall on both areas please contact us</p>			
TOWN CENTRE 8am to 2pm Craft and Food Stalls Only	Commercial Organisation £25 Voluntary / Community £10	<input type="checkbox"/> <input type="checkbox"/>	
RECREATION FIELD 12.30pm to 5pm All Stalls	Commercial Organisation £25 Voluntary / Community £10	<input type="checkbox"/> <input type="checkbox"/>	
Do you have Public Liability Insurance?	Please tick box YES <input type="checkbox"/> NO <input type="checkbox"/> (If yes, please give insurance company, policy number and amount)		
Will you be selling food – please state what?			

<p>You are responsible for doing your own Risk Assessment.</p> <p>Please give details of the risk assessment for your stall. This should include hazards such as gas cylinders, generators, guy ropes, etc. You should state how you will minimise risk on each.</p>	
---	--

<p>Declaration I have read the Terms and Conditions on page 3 and agree to abide by them.</p>	<p>Signed Date</p>
---	------------------------

**Please return your completed form by Friday 15th June 2012 to:
Lynn Thornton, Mill House, Stancombe, Dursley, GL11 6AY**

Also enclose your payment, cheques payable to Dursley Festival.

Thank you

TERMS AND CONDITIONS

By making this application the applicant(s) agree to strictly abide by the following terms and conditions:

All stall holders hereby agree to abide by the following:

- If selling food you should have preferably have attended Food Hygiene Training and if possible be registered with the appropriate authority
- If selling high risk food you must ensure that it is kept at a suitable temperature throughout the day.
- Ensure that vehicles, equipment, goods and stock remain within the designated bounds of the stall.
- Not, in the opinion of the organisers, cause any public nuisance or do anything that is damaging to the reputation of the organisers
- Leave the site of their stall and its immediate surroundings in a clean and tidy state (we reserve the right to make an extra charge of £10 if there is a need to clean up your stall area after the event)
- Vehicles must not be parked on site without prior permission.
- TOWN CENTRE - When setting up vehicles should have left the site by 8.30 am in the morning and should not return until 2.30 pm
- RECREATION FIELD – Vehicles should have left the site by 1pm and not return until 5pm
- Abide by these rules and comply with the instructions of the organisers

The Festival organisers shall:

- Not be liable for any losses incurred by stall holders whatsoever, including inclement weather or any other act or circumstance preventing the event being staged.
- Not be liable for any failure of any stall-holder to meet statutory requirements including those of the Sale of Goods Act and Public Health and Safety.
- Be entitled to recover from the stall-holder in question any costs or expenses incurred through the failure of that stall-holder to comply with the Condition above
- At their absolute discretion be entitled to refuse any application for a stall.

If you wish to discuss your application, please contact Lynn Thornton on 01453 545880 or lynnthornton01@gmail.com